

Minutes of the Mundford Parish Council Meeting

Confirmed by Email during May 2020

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, N Enderby, K. Weight, S. Eyres, J. Marston S Booth, S. Welsh, B. Ellis and Mrs S. King (Clerk to the Council). There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to a rather unusual method of holding a Parish Meeting. I trust you are all keeping well. I would first of all hope you will all join me in applauding the Clerk for her endeavours during this very strange time. Whilst she has worked from home most of the time she has checked the office regularly and kept me informed of everything.

2. APOLOGIES OF ABSENCE

None

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in April were accepted as a true and accurate record. All but Cllr J. Marston agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

N/A

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Obviously none of our proposed meetings with Highways have taken place. The Swaffham Road appears to have been surveyed ready for the proposed drainage works. We will wait to see what happens and indeed when it happens.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

N/A

6.3 Allotments – to discuss (if any) outstanding or future matters

The allotments are in very good shape as many of the holders have time to spend on their allotments. The water tanks are filled as and when necessary from the Allotment Hut water supply.

6.4 Handyman/Gardener – update on outstanding and future projects

We had a request to turn the bench in Greenacre Close around to face the green. The sponsor was approached and agreed. The handyman subsequently carried out the change round. The handyman has also kept on top of the weeds around the Allotment Hut area.

6.5 Allotment Hut

N/A

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

Unfortunately, the Stanta visit has been cancelled this year. Ticket money returned to those who had paid.

8. FINANCE

8.1 Payments and Cheques for the April invoices

The following payments were authorised in April. All but Cllr J. Marston agreed (No Email Access).

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Description	Amount
Balance for April 2020 (minus the following direct debits)	£4,344.41
Opus Energy Parish Office Electric	£132.55
E-On Street Lights	£115.49
Everflow Water Rates	£10.16
XLN Telephone/Wifi Parish Office	£49.14
Npower Business (Allotment Hut Invoice)	£20.12
Total Direct Debits	£327.46
Receipts	Amount
COVID-19 Grant Payment	£1,000
Precept 1 st Payment	£16,500
CCS 1 st Payment	£1,225
Total Income	£18,725.00
Balance	Amount
After Direct Debits and Income	£22,741.95

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mrs S King – Disposable masks (GRANT)	£42.25
BACS	Mrs S Fricker – Disposable gloves (GRANT)	£39.96
BACS	Clerk and Handyman wages and expenses	£687.86
BACS	Richard Oughton – Mole Man (12 months mole control)	£480.00
BACS	Mr J Musgrove – VE Day memorial wreath	£25.00
BACS	Zurich Municipal – Insurance renewal	£561.16
BACS	Caroline Male – Stanta ticket refund	£24.00
Total Paid		£1,919.46

Balance in Community Account	Total
May 2020	£20,822.49
Balance in Savings Account	Total
May 2020	£15,845.64
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for April

The following report has been received from Mrs Rosemary Godfrey. You are all aware that Rosemary Godfrey has declined to continue with the website. The Clerk has taken over the full responsibility for running the website from 1st May. We will need to review Clerk's hours in due course related to this additional workload. **Amendment 01/10/20: Rosemary Godfrey has asked for this to be amended from 'declined' to 'resigned from her role in maintaining the website' due to her ongoing support to the Clerk.**

- There were 247 visitors in April.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/0360/HOU	35 Fir Close, Mundford	14/04/2020	Erection of conservatory to the side of the property	Approved
3PL/2020/0373/HOU	37 Malsters Close, Mundford	20/04/2020	Erect 1.8M fence to right side of property, enclosing garden with boarding under, and fence to front of the property on the right hand side no taller than 1.2M	Undecided

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10. STREET LIGHTING

Westcotec are continuing with any street lighting maintenance. Westcotec have said they will start work on our street lamp extensions as soon as the general lockdown is lifted. We have renegotiated the two year electricity contract for the street lighting. On the third attempt EON reduced their figure to within a couple of pounds a month of our existing contract.

11. REPORTS

11.1 District Cllr Mike Nairn

None

11.2 County Cllr Fabian Eagle

None

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

None

Chairman: _____ Date: _____